

For Private Agencies in Renewal Years Only

Attached are your new guidelines. Please take note of the following changes that could affect your MPP program.

Renewal Contractors are defined as those programs in their 2nd through 6th year of MPP funding.

All contractual requirements in 2.1 will apply to renewal contractors. **Please note the following exceptions:**

- 2.1.2** Renewal contractors must maintain a license as long as MPP monies are accepted by the program.
- 2.1.4** Renewal contractors must maintain the current program being offered.
- 2.1.9** Teachers and teacher assistants who were previously approved meeting the non certified requirements must be enrolled in T.E.A.C.H. Early Childhood @MISSOURI and show annual progress to acquiring the qualifications. **All new hires must meet the new teacher and teacher assistant qualifications in 2.1.9.**

TEACHER QUALIFICATIONS

LEAD TEACHER	TEACHER ASSISTANT
Early Childhood Teacher Certification = EC	High School Vocational Certificate in Early Childhood Care and Education <u>and</u> High School Diploma = HSV
Early Childhood Special Education Teacher Certificate = ECSE	Child Development Associate and pass the ParaPro Assessment = CDA
A payment exception will be granted for individuals holding a 4-year college degree in Child Development = 4CD	One-Year Certificate of Proficiency in Child Development or Child Care= PCD
	Two-Year Associate Degree in Child Care/Education = ACC
	Sixty College Hours and Experience Working in a Program with Young Children and Their Families = 60 HRS

- 2.1.15** The **Post Award Meeting** is a required meeting. It will be held on August 2nd from 10:00 a.m. to 3:00 p.m. Programs will be notified of the location of this meeting once a location has been set.
- 2.1.20** Contractors who fail to meet the requirements of a previously awarded MPP contract will not be eligible for application for **Five** years after the year in which they defaulted.
- 2.1.22** Please note that all contractors must have the ability to communicate through e-mail with DESE.
- 2.2.7** Annual progress has been defined. See page 9 of the program guidelines.
- 2.2.8 d)** Three Year Plans, Professional Development: College course work will be through T.E.A.C.H. Early Childhood @MISSOURI.

2.2.8 f) Three Year Plans, Community Set Aside Plan: 10% of a program's operational award must be provided to the licensed programs within the school district boundaries.

2.3.2 Renewal contractors must use the following funding chart:

MPP FUNDING CHART

Number of Age Eligible Children	New Award First Year	Accredited Second Year 1st Renewal	Not Accredited Second Year 1st Renewal	Accredited Third Year 2nd Renewal	Not Accredited Third Year 2nd Renewal	Accredited Fourth Year 3rd Renewal	Not Accredited Fourth Year 3rd Renewal	Accredited Fifth Year 4th Renewal	Not Accredited Fifth Year 4th Renewal	Accredited Sixth Year 5th Renewal	Not Accredited Sixth Year 5th Renewal
12 month											
FULL DAY											
10	\$95,000.00	\$55,000.00	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	\$30,000.00	\$30,000.00	\$20,000.00	\$15,000.00	\$10,000.00
15	\$110,000.00	\$65,000.00	\$60,000.00	\$60,000.00	\$55,000.00	\$55,000.00	\$40,000.00	\$40,000.00	\$30,000.00	\$25,000.00	\$20,000.00
20	\$130,000.00	\$75,000.00	\$70,000.00	\$70,000.00	\$65,000.00	\$65,000.00	\$50,000.00	\$50,000.00	\$40,000.00	\$35,000.00	\$30,000.00
25				\$80,000.00	\$75,000.00	\$75,000.00	\$60,000.00	\$60,000.00	\$50,000.00	\$45,000.00	\$40,000.00
30				\$90,000.00	\$85,000.00	\$85,000.00	\$70,000.00	\$70,000.00	\$60,000.00	\$55,000.00	\$50,000.00
35				\$100,000.00	\$95,000.00	\$95,000.00	\$80,000.00	\$80,000.00	\$70,000.00	\$65,000.00	\$60,000.00
40				\$110,000.00	\$105,000.00	\$105,000.00	\$90,000.00	\$90,000.00	\$80,000.00	\$75,000.00	\$70,000.00
Less Than 12											
FULL DAY											
10				\$40,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$5,000.00	\$2,000.00
15				\$50,000.00	\$45,000.00	\$45,000.00	\$30,000.00	\$30,000.00	\$20,000.00	\$10,000.00	\$7,000.00
20				\$60,000.00	\$55,000.00	\$55,000.00	\$40,000.00	\$40,000.00	\$30,000.00	\$15,000.00	\$10,000.00
12 month											
HALF DAY											
10 am /10 pm 20								\$15,000.00	\$5,000.00		
15 am / 15 pm 30								\$25,000.00	\$10,000.00		
20 am / 20 pm 40								\$35,000.00	\$15,000.00		

ALL AMOUNTS ARE SUBJECT TO CHANGE BASED ON APPROPRIATIONS

THE FOLLOWING REQUIREMENTS ARE FOR PROFESSIONAL DEVELOPMENT PROGRAMS IN THEIR 2ND RENEWAL

Contractual Requirements:

The program must be licensed by and be in good standing with DHSS, Bureau of Child Care.

The program must have a current license certificate for a Family Child Care Home, a Group Child Care Home, or a Child Care Center issued by DHSS.

The program must be providing services to children who are age eligible.

The program must maintain records and fiscal information as required by the MPP Program Guidelines.

Program Development:

- accreditation fees;
- in state training in one of the three approved curriculum models;
- in state early childhood conferences previously approved by DESE;
- funding match for T.E.A.C.H. Early Childhood® MISSOURI

Funding for Professional Development Programs:

The maximum renewal amount is \$5,000.00.

Allowable Costs for Professional Development Programs:

Materials and Supplies - All materials and supplies purchased with MPP funds must be **directly related to the professional development plan**.

Purchased Services (Including Professional Development and travel associated with Professional Development)- Purchased services include: services rendered by persons not employed by the program (i.e., consultants), their travel and reasonable related expenses, and all other contracted services including travel by employees for professional development, and fees for Missouri Accreditation or NAEYC Accreditation.

Professional Development includes payment of registration costs, mileage, and payment of fees for college credit. **Out-of state conferences and related conference expenses will not be approved.**

Professional Development - Professional development opportunities may include college-credit courses through T.E.A.C.H. Early Childhood ® MISSOURI, follow-up/advanced training of the selected curriculum model provided only by the approved curriculum source, professional conferences, seminars, consultants and DESE required meetings. MPP funds only support professional development opportunities that are in **addition** to the DHSS required hours for childcare

providers. The plan should include a list of the **specific** professional development opportunities to be provided. **Evidence of continuous professional development associated with the selected curriculum model must be included each year in the plan.**

Professional development opportunities should reflect the general philosophy of the selected curriculum model.

Reporting Requirements:

Records - Records including the enrollment of MPP participants and other program information such as fiscal records as required by DESE will be maintained and retained for five years. All information contained within this IFB, as well as documentation required of MPP programs, is considered public information and will be included in the programs permanent file and is subject to Open Records request(s).

Audits - The CONTRACTOR agrees to permit DESE or its authorized representatives to observe and evaluate the delivery or performance of the contracted services. This includes access to any books, documents, papers and records of the contractor that are directly related to the MPP audit process.